

*Leeds District Licensing**Department*

**Leeds District Licensing Department**  
Leeds District HQ  
Elland Road  
Leeds  
LS11 8BU

E: [REDACTED]

W: [www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)2<sup>nd</sup> July 2024

**Entertainment Licensing Section**  
**Leeds City Council**  
**Civic Hall, Leeds**  
**LS1 1UR**

cc. Daniel Fallas (by email)

**RE: Greens, 841 York Road, Leeds, LS14 6AA**  
**LICENSING ACT 2003: POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for a premises licence at the above address, which we received on **24<sup>th</sup> June 2024**, via Leeds City Council as an electronic application.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible, but no later than **9<sup>th</sup> July 2024**.

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

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Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible, but no later than **9<sup>th</sup> July 2024**.

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## **PART 1 - to be completed by the Responsible Authority:**

**West Yorkshire Police** propose the following control measures under the Licensing Act 2003 (in addition or as alternative wording to those that you may have already offered), for the premises:-

**Greens,  
841 York Road,  
Leeds,  
LS14 6AA**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

### **Measures / Additional measures proposed:**

#### **Replace Conditions 15 – 17 with**

A record should be maintained for all incidents and accidents. Records should include matters such as anti-social behaviour, admission refusals, ejections, seizure of prohibited items, casualties/unwell customers, welfare and safeguarding matters, accidents, and safety incidents. The records shall include the date, time, and location of the incident; nature of the incident; personal details and contact information for all people involved including any witnesses, SIA and Personal Licence numbers, any crime number and details of police officers attending. A note of the action taken, and where relevant a note of the actions to prevent any reoccurrence should also be included. The records shall be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a period of 12 months after the last entry.

#### **Replace condition 18 with**

A 'Check 25' scheme shall be used to prevent the sale of alcohol to people under 18 years of age.

All staff deployed in the serving of alcohol and for managing admission to age restricted premises shall be trained on the correct procedures for age verification, the prevention of proxy sales, the prevention of sales to those who appear intoxicated and for dealing with false and any surrendered identification documents.

A record should be maintained for all alcohol sale refusals, including attempted under-age sales, proxy sales and refusals to those who appear intoxicated. Details to be recorded shall include the date, time, name if known, physical description of the person, the reasons, and staff involved and whether CCTV of the incident is available. Any identification document coming into the possession of a member of staff including security staff shall be recorded in

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the register, including the name of the person/name on the identification document. The register shall be available for inspection by any authorised officer of the responsible authorities and shall be securely retained by the licence holder for a for a period of 12 months from the date of the last entry. The licence holder shall provide secure storage for identification documents and a system for safe disposal, which may include returning to the originating organisation, e.g. DVLA/HM passport office.

### **Add conditions –**

Patrons are not permitted to remove drinks in open bottles/glasses or other open vessel from the licensed premises.

The premises licence holder/designated premises supervisor will belong to a recognised trade body or Pubwatch Scheme where one exists, whose aims include the promotion of the licensing objectives.

The premises licence holder shall hold a current Fire Risk Assessment which shall be available for inspection by any authorised officer.

All employees, security personnel and volunteers shall receive training on the fire safety arrangements for the premises, including the use of appropriate firefighting equipment, the procedures for raising alarm, safe evacuation, and care of patrons, and for calling the emergency services.

A suitably trained and competent person shall conduct regular safety checks of the premises including decorative and functional fixtures, floor surfaces, stairways, guarding, glazing and equipment (including electrical appliances) to which the public may come into contact. Records of these safety checks must be kept and made available for inspection by an authorised officer.

### **Replace proposed amended conditions in variation application from “Restricted hours for under 18’s, time limit of 21:00” to the following wording:-**

Children under 16 years of age shall only be allowed on the premises in the company of a responsible adult.

Children and young people under 18 years of age shall not be allowed on the premises after 21:00

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

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By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures within the Operating Schedule for the said premises.

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PC Neil Haywood  
Leeds District Licensing Officer  
West Yorkshire Police

Date: 2<sup>nd</sup> July 2024

**PART 2 – to be completed by the applicant or applicant's representative:**

Consent for all proposed control measures under the Licensing Act 2003.

Name & Address of Premises:

Greens,  
841 York Road,  
Leeds,  
LS14 6AA

I / We

Daniel Fallas

confirm that I am / ~~we are~~ the applicant / the applicants representative (delete as appropriate) for the premises as stated above.

In signing this document:-

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises, and furthermore,
- I / we confirm the premises will then operate in accordance with those measures agreed to.

Signed:

Dated:

2 July 2024

**PART 3 – to be completed by the applicant or applicant's representative:**

Proposed control measures under the Licensing Act 2003